

# ALLEGHENY COLLEGE FENCING CLUB CONSTITUTION

*Submitted to the Allegheny Student Government on 05 October 2001.  
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## Article I: Definition

### Section 1: Name

The name of this club shall be the Allegheny College Fencing Club.

### Section 2: Purpose

- A. To promote the sport of fencing at Allegheny College.
- B. To educate the college community about fencing.
- C. To demonstrate learned skills in fencing via both campus demonstrations and intercollegiate competition.

## Article II: Executive Board

### Section 1: Description

- A. The executive power will be vested in the:
  - 1. President
  - 2. Vice President
  - 3. Secretary
  - 4. Treasurer
  - 5. Armorer
  - 6. Equipment Manager
  - 7. Captain(s).
- B. Persons holding these offices will be elected by the members in good standing. Membership in good standing is defined in Article IV.

### Section 2: Duties and Powers of the President

- A. Liaison with the Coordinator of Club Sports, the Advisors and Coaches of the club, and representatives of other teams.
- B. To conducts and oversees Executive Board meetings.
- C. To conducts Club practices in the absence of the Captain(s).
- D. To reviews all Club financial records at least once per semester.
- E. To make all arrangements for away meets.
- F. To oversees responsibilities for all home meets.
- G. To serves as the Club representative at Club Sports Council.

### Section 3: Duties and Powers of the Vice President

- A. To assume the duties of the President should the President be unable to fulfill them.
- B. To secure location(s) and time(s) for all Club practices continuously throughout the semester.
- C. To assist the Treasurer with fund raising.
- D. To organize publicity for the Club.

### Section 4: Duties and Powers of the Secretary

- A. To maintain internal and external Club correspondence.
- B. To disseminate information to Club members at all competitions and practices.
- C. To ensure that all Club members fill out necessary forms to be a member as outlined in Article IV.
- D. To maintain the Club membership list.
- E. To maintain the Club attendance list.

### Section 5: Duties and Powers of the Treasurer

- A. To keep the books, collect dues, petition Allegheny Student Government and the Department of Athletics and Physical Education for funds.
- B. To order Club equipment.
- C. To establish a working relationship with the Allegheny Student Government Treasurer and the Coordinator of Club Sports.
- D. To make available the Club's financial records for Club inspection at least once per semester or on demand by a Club member.

### Section 6: Duties and Powers of the Armorer

- A. To maintain the Club's arms (foils, epees, sabers) and scoring equipment in working order.
- B. To organize weapon-maintenance sessions for the membership of the Club and to teach weapon-maintenance to all Club members.
- C. To conduct an inventory of the Club's arms and scoring equipment once per semester.
- D. To submit an inventory to the Executive Board once per semester and upon request.
- E. To recommend to the Executive Board the purchase of new arms and scoring equipment.
- F. To work with the Equipment Manager to maintain the Club's other equipment.

### Section 7: Duties and Powers of the Equipment Manager

- A. To maintain the Club's equipment, other than arms (masks, jackets, gloves, lames, breast and chest protectors).
- B. To conduct an inventory of the Club's equipment, other than arms, once per semester.
- C. To submit an inventory to the Executive Board once per semester and upon request.
- D. To recommend to the Executive Board the purchase of new equipment.
- E. To work with the Armorer to maintain the Club's arms.

#### Section 8: Duties and Powers of the Captain(s)

- A. To assume the duties of President and Vice President should they both be unable to fulfill them.
- B. To plan and conduct Club practices.
- C. To serve as team leaders at intercollegiate meets.

#### Section 9: Duties and Powers of the Coach(es)

- A. To serve as Advisors to the Executive Board
- B. To oversee Club practices
- C. To designate members of the Club to compete at intercollegiate meets.
- D. To make all arrangements for home matches.
- E. To secure qualified officials for home matches.
- F. To aid in the development of the Club's and individual's skills and confidence.

#### Section 10: Removal from Office

- A. Any officer may be removed by a 2/3 majority of the members in good standing.
- B. Membership in good standing is defined in Article IV.

### Article III: Practices

#### Section 1: Times

- A. The Club shall practice at least three times weekly.
- B. Days and times of practices shall be designated by the Executive Board prior to the start of each semester.

#### Section 2: Conduct

- A. Practices shall be organized and run by the Captain(s) and Coach(es).
- B. In absence of the Captain(s), the President shall run the practices.

## Article IV: Membership

### Section 1: Definition

- A. The Club shall be open to all members of the college community.
- B. Membership shall be defined:
  - 1. As the payment of dues.
  - 2. Completed and signed the following forms:
    - a. "Agreement to Participate" form as written in the 2001 edition of the Club Sports Handbook, Appendix C.
    - b. "Emergency Contact Information" form as written and updated by the Executive Board.
- C. Members in good standing must meet the following criteria:
  - 1. To attend 2/3 of practice sessions held throughout the competitive season
  - 2. The competitive season shall be defined as beginning on Matriculation Day for Fall Semester and concluding on the last day of final examinations for Spring Semester.
- D. Members must learn and understand the basic rules for their respective weapon(s) and spend practice time training and conditioning in at least one weapon.
- E. Members wishing to compete must be approved by the coaches.
- F. Competing members must compete or assist at all meets, except in cases of academic or personal emergencies.
  - 1. Academic emergencies may include:
    - a. Test on the day of a meet.
    - b. Major paper due within two days after a meet.
    - c. Senior Project due within one week of a meet.
    - d. Mandatory class meeting/field trip.
  - 2. Personal emergencies may include:
    - a. Family obligation where presence is required.
    - b. Religious holidays.
    - c. Physician's excuse.

## Article V: Finances

### Section 1: Financial Matters

- A. All financial matters shall be conducted by the Treasurer
- B. All financial matters shall be approved by the Executive Board with a 2/3 majority vote.

### Section 2: Dues

- A. Dues shall be levied once per semester.
- B. The amount, to be determined by need.
- C. The dues shall be approved by 2/3 majority of the vote of the Executive board, and then a 2/3 majority of the members in good standing by the second week of the semester.

### Section 3: Source of Funds

- A. The primary source of funds shall be Allegheny Student Government.
- B. Additional funds may come from the Department of Athletics, further supplemented by dues.

## Article VI: Voting and Elections

### Section 1: Procedures

- A. Only members in good standing may vote.
- B. For a vote to be held, at least a quorum of the members in good standing (including at least 2/3 of the officers) must participate for the vote to be binding.
- C. A quorum will be defined as one more than one-half of the membership in good standing.
- D. Issues to be voted on must be proposed and seconded after presentation to the Club membership
- E. Open parliamentary debate shall follow until a motion to close debate has been passed.
- F. Except where noted elsewhere in this constitution, a simple majority vote will be binding.

### Section 2: Elections

- A. Elections will take place in April of each academic year, with nominations to be held at least one week beforehand.
- B. Elections shall be presided over by the Club's advisor/coach, or by the Coordinator of Club Sports.
- C. Candidates for offices must be:
  - 1. Members in good standing
  - 2. Have participated for at least one semester.
- D. Officers to be elected are the President, Vice President, Secretary, Treasurer, Armorer, Equipment Manager, and team Captain(s).
- E. Nominees for team Captain(s) must be approved by the Coach(es).
- F. No person may hold more than one elected office, except the team Captains, who may also hold one other elected office.
- G. All officers must be elected by majority vote.

### Section 3: Removal

- A. A list of specific grievances must be presented in writing to the membership at least one week before a vote may be taken.
- B. The officer in question must be given a chance to defend himself/herself prior to a vote.
- C. The officer in question must be voted out of office by 2/3 of the members in good standing.

### Section 4: Filling Vacancies

- A. Vacant offices must be filled within 2 weeks of the position opening.
- B. Nominations must be held one week prior to voting.
- C. Electing a replacement officer will follow the normal election procedures as outlined in Article VI. Sections 1 and 2.

## Article VII: Amendment

Amendments to this constitution must be passed by a  $2/3$  majority vote of the Executive board and a  $2/3$  majority vote of the members in good standing at two consecutive meetings.